

<b>SPRINGDALE PUBLIC LIBRARY</b> <b>Policies and Procedures</b>			
<b>HOLIDAY CLOSINGS</b>			
<b>Affects:</b>	<b>Effective Date:</b>	<b>Review Date:</b>	<b>Number</b>
All Functions	May 8, 1996 Oct. 10, 2001	Apr. 10, 2002	
<b>Signature:</b> <b>Name:</b> <b>Title:</b> Board President			

**A. Purpose**

The Library Board establishes holiday closing dates that provide maximum access for the public, as well as allowing staff members access to employee benefits provided to City of Springdale employees.

**B. Policy**

The Library will close on the following holidays:

- New Year's Day
- Easter Sunday
- Memorial Day and the Sunday preceding
- Independence Day
- Labor Day and the Sunday Preceding
- Thanksgiving Day
- Christmas Eve Day
- Christmas Day
- New Year's Eve service hours will be 9:00 a.m. to 6:00 p.m.

**C. Applicability**

**D. Responsibility**

Responsibility is with the Library Director

**E. Appendices**

City of Springdale Personnel Policy Manual Paid Holidays 5.5